



# **RULES OF PROCEDURE OF THE INTER-PROVINCIAL COORDINATION COMMITTEE (IPCC) 2021**

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**GOVERNMENT OF PAKISTAN  
MINISTRY OF INTER PROVINCIAL COORDINATION  
(IPC DIVISION)**

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**NOTIFICATION**

**RULES OF PROCEDURE OF THE INTER-PROVINCIAL COORDINATION  
COMMITTEE**

**1. Short Title and commencement:** – (1) These rules shall be called the Rules of Procedure of the Inter-Provincial Coordination Committee (IPCC), 2021.

(2). These rules shall come into force at once.

**2. Definitions:** - In these rules, unless there is anything repugnant to the subject or context:-

- (a) "Chairperson" means the Chairperson of the IPCC;
- (b) "Committee" means the Inter-Provincial Coordination Committee;
- (c) "Minister" means the Federal Minister-in-Charge of the Ministry to which a particular case pertains and includes a Minister without portfolio and a Minister of State;
- (d) "Case" means a particular matter under consideration and includes all papers relating to it and required to enable the matter to be disposed of, viz., correspondence and notes, and also any previous paper on the subject or subjects covered by it or connected with it;
- (e) "Ministry" means a Division or group of Divisions constituted as a Ministry;
- (f) "Division" means a self-contained administrative unit of the Federal Government responsible for the conduct of its business in a distinct and specified sphere and declared as such by the Federal Government;
- (g) "Department" means a department of the Federal or Provincial Governments;
- (h) "Federal Government" means the Federal Cabinet;
- (i) "Provincial Government" means the Government/Cabinet of a Province;
- (j) "Secretary" means the Secretary, IPC Division;
- (k) "Sub-Committee" means a committee constituted by IPCC
- (l) "Schedule" means schedules to these rules.
- (m) "Secretariat" means Secretariat of IPC Division

**3. Secretariat of the Committee:** - The Inter Provincial Coordination Division of the Federal Government shall act as Secretariat of IPCC.

4. **Functions of IPCC:** - The IPCC shall be responsible for the following functions, namely:-

- (a) general coordination between the Federal Government and the Provinces in economic, social and administrative fields;
- (b) promoting uniformity of approach in formulation of policies and their implementation by the Provinces and the Federal Government in all fields of common national concern;
- (c) discussion of policy issues emanating from the Provinces that have economic, social or administrative implications for the country as a whole, and
- (d) any other matter referred by the CCI, a Province or any of the Ministries or Divisions of the Federal Government.

5. **Meetings of the IPCC:-** The process of the meeting shall be:-

- (a) the Chairperson may summon meetings of the Committee, to meet at such time and place as he/she thinks fit;
- (b) the Committee shall meet as and when needed;
- (c) the Chairperson may convene a meeting on the request of Federal Government or a Provincial Government on an issue demanding urgency;
- (d) the meetings of the Committee shall be attended by its members & all those allowed/invited by Chairperson. If the Chief Minister is holding portfolio of any other department, then Chief Secretary or nominee of Chief Minister shall attend the IPCC Meeting on behalf of Chief Minister concerned;
- (e) no case shall be discussed nor any issue be raised in a meeting unless relevant issue has first been circulated. The Chairperson may dispense with this requirement in exceptional circumstances;
- (f) notice for the meeting shall ordinarily be issued at least 7 working days in advance;
- (g) for inclusion in the agenda of a meeting Summary relating to the case shall reach the Secretariat at least 7 working days in advance of the meeting, and
- (h) provided that, if a case is urgent and is required to be taken up at a short notice, the Secretary IPC Division shall call relevant information for