

**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF INTER PROVINCIAL COORDINATION**  
**(IPC DIVISION)**

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F. No.2(35)/2014-Admn

Islamabad, the 15<sup>th</sup> June, 2015

**CIRCULAR**

Subject: **ADMINISTRATIVE POWERS DELEGATED TO THE OFFICERS OF MINISTRY OF INTER PROVINCIAL COORDINATION.**

The undersigned is directed to refer to the subject noted above and to say that the Secretary, IPC has delegated following Administrative Powers to the officers mentioned against each:-

S.NO.	NAME OF POWER	SECRETARY	A.S / Sr. J.S (Admn)	D.S (Admn)	S.O (Admn)	Remarks
1	2	3	4	5	6	7
1.	Appointment	Full Powers	Civil Servants of BS-11 to BS-16	Civil Servants of BS-01 to BS-10		
2.	Promotion/ Up-gradation	Full Powers	Civil Servants of BS-11 to BS-16	Civil Servants of BS-01 to BS-10		
3.	Deputation to Foreign Service	Full Power	Civil Servants of BS-16 and below	Civil Servants of BS-10 and below		
4.	Earned Leave	Full Power	Civil Servants of BS-18 and below upto 120 days.	-	-	
5.	Nomination for training	Full Power	Civil Servants of BS-18 and below	Civil Servants of BS-10 and below	Civil Servants of BS-04 and below	
	a) Local					
	b) Foreign	Full Power	-	-	-	
6.	Internal Transfers/Posting	Full Power	Civil Servants of BS-08 to BS-16	Civil Servants of BS-01 to BS-07		
7.	Deputation to other Ministries/Division and requisition of officers/officials from other Ministries/Div.	Full Power	Civil Servants of BS-16 and below	Civil Servants of BS-10 and below		
8.	LPR and permission to retire	Full Power	Civil Servants of BS-11 to BS-16	Civil Servants of BS-01 to BS-10		
9.	Payment of rent for residential accommodation	Full Power	Above Rs.50,000/- but not exceeding rent equivalent to one year.	Upto Rs. 50,000/-		

  
**(MUHAMMAD FARDOS)**  
Section Officer (Admn-I)  
Ph:9103536

Copy to:

1. Sr. PS to Secretary, IPC
2. APS to Additional Secretary (Admn)
3. APS to Deputy Secretary (Admn)
4. Section Officer (Admn-II)
5. Section Officer (Cash/DDO)



